

# Academic Policies and Procedures

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## Catalog Rights

A student has catalog rights for associate degree requirements, including General Education requirements, for four (4) years beginning with the date of matriculation into any degree program as long as they maintain continuous enrollment by completing at least one Utah Tech credit-bearing course each academic year. The date of matriculation is not always the same as the date of first admission.

A student has catalog rights for baccalaureate degree requirements, including General Education requirements, for seven (7) years beginning with the date of matriculation into any degree program as long as they maintain continuous enrollment by completing at least one Utah Tech credit-bearing course each academic year. The date of matriculation is not always the same as the date of first admission.

A student has catalog rights for master degree requirements, for seven (7) years beginning with the date of enrollment as long as they maintain continuous enrollment by completing at least one Utah Tech credit-bearing course each academic year.

A student may also maintain catalog rights, as listed above if they have an approved enrollment deferral or leave of absences on file. The time a student is away, however, still counts toward the lifespan of the catalog rights.

A student may fulfill Utah Tech General Education requirements through any of the following methods:

1. Previously earned Associate of Arts or Associate of Science degree from a regionally accredited institution.<sup>1</sup>
2. Previously earned baccalaureate degree from a regionally accredited institution.<sup>1</sup>
3. General Education Letter of Completion from a Utah System of Higher Education (USHE) institution.
4. Credits awarded for scores on specific examinations as outlined in the Utah Tech catalog current at the time of posting.
5. Completion of the International Baccalaureate exams and diploma.

<sup>1</sup> **Students with previously earned degrees from non-Utah System of Higher Education (USHE) institutions, must meet Utah Tech and the Utah Board of Regents minimum standards in American Institutions, English Composition, and Quantitative Literacy (Mathematics).**

A student who has not fulfilled General Education requirements through any of the methods listed above and who has catalog rights must select any of the following sets of program and General Education requirements:

1. Requirements in effect at the time of matriculation into any Utah Tech degree program.
2. Requirements in effect at the time of matriculation into the specific degree program in which the student will graduate.
3. Requirements in effect at the time the student applies for graduation.

A student who matriculates into a degree program that was not in the Utah Tech catalog when the student matriculated into any Utah Tech degree program must select from the following sets of program and General Education requirements, with the exception that General Education requirements may be fulfilled through any of the methods listed above.

1. Requirements in effect at the time of matriculation into the specific degree program in which the student will graduate.
2. Requirements in effect at the time of graduation.

A student must fulfill all degree requirements from one catalog. Students may not split requirements between two catalogs for a single degree.

A student may apply for an Associate of Arts or Associate of Science degree and a baccalaureate degree at the same time using different catalogs requirements for each degree. In other words, a student who enrolled in Fall 2019 can apply to receive an Associate of Arts or Associate of Science degree under the General Education requirements in place on the date of their matriculation into any degree program up to four (4) years from the date of enrollment into any degree program, even if the student is simultaneously applying to graduate with a baccalaureate degree under another catalog.