

Registration

Residency

Utah Tech University will determine student resident status in accordance with Utah Law and the State Board of Regents policy (R512, Determination of Resident Status (http://higheredutah.org/pdf/policies/R512_2015-5-15.pdf)). Once you have been admitted to Utah Tech, your official letter of acceptance will include your classification.

*** Nonresident students should be aware that residency does not change automatically. ***

Students who have been classified as nonresident students and who feel they now satisfy the requirements for Utah Resident Status for Tuition Purposes must file an application with the Residency Office (Holland Centennial Commons, 1st floor). Students will need to complete a residency application (<https://app.droplet.io/form/GygVE0/>). Applications are processed each semester. Applications for residency must be received by the seventh (7th) business day of the semester, and all supporting documentation must be submitted by the 21st day. Applications received after this deadline will not be reviewed or considered. The application will not be completed or processed until the student is admitted to the University.

If an application is denied by the Residency Office, the student may file an appeal to the Residency Appeals Committee. *Any appeal of a residency decision must be filed within 10 business days after the email denying residency is sent.* Appeals cannot be considered after the 25th day of classes.

To qualify for Utah resident status for tuition purposes, a person is required to:

- Be a U.S. citizen or have permanent resident status.
- Document living in Utah for the 12 continuous months prior to the semester in which the student is applying for residency, as a student or working. For example:
 - Pay stubs or bank statements spanning that time. Please note, a rental agreement or lease agreement alone does not satisfy this requirement.
 - If the student was enrolled as an in-person, full-time student at Utah Tech during the spring or fall semester directly prior to the semester in which they are applying for residency this will be sufficient for the dates that semester covered. (This does not apply to the summer semester).
- Not be claimed as a dependent on most recent tax returns by anyone who is not a resident of Utah.
- Obtain a Utah vehicle registration if a vehicle is owned by the student, voter registration, and driver's license at least three months prior to the start of the semester for which the student is applying for residency.

Each person who applies for Utah resident status for tuition purposes is considered on the totality of the evidence submitted. Based upon the review of each application, additional documentation may be required, including evidence of employment in Utah, proof of payment of Utah income taxes for the previous year, birth certificate, parent's tax returns, etc.

Residency Exceptions:

Provisions in the law enable a person to be granted Utah residency for tuition purposes as an *exception* to the regulations listed above. A few exceptions are listed below, but students should contact the Admissions Office for more information regarding the requirements and restrictions for each exception. Below are the most common exceptions to the 12-month waiting period for residency and the required documentation listed in the Regents Policy 512, Determination of Residency Status. For a complete list of exceptions, explanations, and definitions, please visit our residency website (listed below) for the link to the R512 (http://higheredutah.org/pdf/policies/R512_2015-5-15.pdf) document on the Utah System of Higher Education's website.

1. Dependent children and/or spouses of those who obtain full-time employment and move to Utah.
2. Dependent persons having a parent who has been a legal resident of Utah for at least one year.
3. Persons who marry a Utah resident. (The spouse must have been a Utah resident *before* the marriage.)
4. Active-duty military personnel and their dependents with current duty station in Utah can pay resident tuition while they are stationed in Utah.
5. Military veterans and their dependents may also qualify for residency for tuition purposes, regardless of where they served.
6. Native Americans who are registered on the tribal rolls of tribes whose lands are contiguous to Utah. (Documentation is required.)

For a complete list of exceptions, explanations and definitions, and regulations regarding residency, please review the requirements on the Registrar's (<https://registration.utahtech.edu/residency-requirements/>) page or call the Registrar's Office at (435) 652-7708.