Admissions

Director	
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Hours:	Monday – Friday, 8 a.m. – 5 p.m.

The Office of Admissions at Utah Tech University is dedicated to providing service to prospective, new, returning and continuing students pursuing undergraduate education. Utah Tech maintains an open enrollment policy for undergraduate students, admitting all applicants who meet the admission criteria. The Office of Graduate Studies (https://graduatestudies.utahtech.edu/) is responsible for the admission of graduate students.

Admission Procedures

All Utah Tech admission policies shall be applied without regard to race, color, ethnic background, national origin, religion, creed, age, citizenship, disability, sexual orientation, marital status, veteran status, and/or gender.

Undergraduate Application Deadlines

Utah Tech University is an open enrollment institution. Students should apply by the first day of the semester for which they intend to enroll in courses.

Graduate Application Deadlines

Each graduate program has different enrollment dates and deadlines. Please see program specific deadlines on the Graduate Studies (https://graduatestudies.utahtech.edu/) website.

Degree Seeking Undergraduate Students

Students attending Utah Tech to pursue an undergraduate certificate or degree or to earn credits to transfer to another college or university are classified as degree seeking undergraduate students. To be admitted and matriculated as a degree seeking undergraduate student, applicants must have received a high school diploma or its recognized equivalent. Recognized equivalents include:

- High school equivalency credential by passing a GED, HiSET, or TASC test.
- Being past the age of compulsory education. In Utah, the age of compulsory education is generally 18; however, exceptions can be made for students who have been released from further secondary school attendance. *See Early Enrollment Student below*.
- Submitting an academic transcript showing successful completion of a two-year program (or more) that is acceptable for full credit toward a bachelor's degree.

Students who do not meet one or more of the above requirements may be admitted as non-degree seeking.

New Freshmen Students

Students who have graduated from high school and are entering college for the first time must submit the following:

- Submit Utah Tech Admission application (https://apply.utahtech.edu/apply/) online.
- Pay the non-refundable application fee.
- An official high school transcript or high school graduation equivalency (GED).
- Submit official transcript from each college or university previously attended (including college courses taken as concurrent enrollment in high school).

New freshmen students must also:

- Complete Trailblazer Prep (https://connections.utahtech.edu/) and attend New Student Orientation (https://orientation.utahtech.edu/). (https://orientation.dixie.edu/)

Transfer Students

Students who previously attended another college or university after graduating from high school (or after their class graduated from high school) are transfer students.

- Submit Utah Tech Admission application (https://apply.utahtech.edu/apply/) online.
- Pay the non-refundable application fee.
- Submit official transcript from each college or university previously attended.
- Transfer students with less than 24 college-level credits must also submit high school transcripts.

Transfer students must also:

- Attend Transfer Student Orientation (https://orientation.utahtech.edu/).

Returning Students

Students who previously attended Utah Tech after high school graduation but haven't attended in three or more semesters (even if they attended another college or university during that time) are returning students.

- Submit Utah Tech Admission application (https://apply.utahtech.edu/apply/) online.
- Pay the non-refundable application fee.
- Submit official transcript from each college or university previously attended.

Non-Degree Seeking Students

Students attending Utah Tech for personal interest or enrichment are non-degree seeking students.

- Submit Utah Tech Admission application (https://apply.utahtech.edu/apply/) online (select non-degree seeking as your admission type and major).
- Pay the non-refundable application fee.
- In order to pursue a degree or certificate, or to receive financial aid, students must be matriculated (enrolled as degree seeking).

Senior Citizens (Housebill 60)

Utah residents age 62 years or older may enroll in university courses on an audit basis (not for credit) as space is available.

- Submit Utah Tech Admission application (https://apply.utahtech.edu/apply/) online (select non-degree seeking as your admission type and major).
- Submit HB 60 application and pay a onetime only, non-refundable application fee. *See HB 60 in the* Registration *(*catalog.utahtech.edu/campusresources/registration/*) section of this catalog*.

Graduate Students

Graduate students are students who have completed a bachelor's degree and are pursuing an advanced degree. For admission to Utah Tech Graduate Programs students must:

- Submit Utah Tech Graduate Admission application (https://graduatestudies.utahtech.edu/).
- Pay the non-refundable application fee.
- Submit additional requirements as directed by individual graduate programs, see the Graduate Studies (https://graduatestudies.utahtech.edu/) website for program specific requirements.

For questions regarding the graduate application process, please contact the Office of Graduate Studies by email (graduatestudies@utahtech.edu) or 435.879.4418.

Admission to Specific Programs

Admission to Utah Tech does not guarantee admission into an individual major or program of study. Some programs of study may require an additional program admission process. All prospective students must first apply through the Admissions Office before being considered for admission to a specific program. No application to a specific program may be considered until the applicant has been admitted to the University.

Undocumented Students

In the state of Utah, undocumented students who attended a Utah high school and did not attend a college or university prior to Fall 2002 are exempt from the non-resident portion of the tuition at institutions of higher education, allowing them to pay the in-state tuition rate if the following specific conditions apply:

- Student attended high school in the state of Utah for three or more years
- Student graduated from a high school in Utah or received the equivalent of a high school diploma in Utah

In addition to these requirements, a student without lawful immigration status must file an affidavit (catalog.utahtech.edu/campusresources/admission/Non-Resident-Affidavit-HB144.pdf) with Utah Tech in order to receive resident tuition.

English Proficiency

Proof of English ability is not required before being accepted as a Utah Tech University undergraduate student. Students are typically required to take the CaMLA-EPT (a general English assessment test) and the Utah Tech Writing Assessment to determine class placement upon arrival.

Students applying to graduate programs will need to demonstrate English proficiency with either a TOEFL score of 550 for paper-based test, 213 for computer-based test, 79 for internet-based test or IELTS score of 6.0.